

GRADING GUIDELINES

The School District of Bonduel's elementary school will report student progress quarterly using report cards. Each quarter or grading period will consist of approximately 45 school days. All report cards will be issued as soon as possible after the ending date of the grading period. Each teacher is responsible for recording student grades and reporting these grades to the respective office in the elementary schools.

The philosophy of the district concerning student achievement, at the elementary level, is based on the premise that students have diverse capabilities and interests, and individual patterns of growth and learning. The district feels it is important that teachers have as much meaningful and accurate knowledge of each student as possible, drawn from a variety of sources.

Quarter grades will reflect student academic achievement for that grading period. All grading symbols utilized shall indicate the teachers' assessment of the academic performance over the grading period. Focus will be on the student's ability to obtain established objectives, the academic progress and his/her own ability to perform assigned tasks.

The school district has adopted the electronic grading program called "Skyward Grade Book". In kindergarten and first grades, a performance assessment will be used (see below for grading information). In second through fifth grades the method used to determine grades is based upon a percentage system. The exact method used by the teacher will be provided in writing to the student and parents at the start of each school year. The table below indicates the grade mark for percentages.

ACADEMIC ACHIEVEMENT KEY (Skyward Grade Book)

Grades 2-5:

(A+,A,A-,B+,B,B-,C...)				
Grade Mark	Description	Grade Value High	Grade Value Default	Grade Value Low
A+	99-100	100.00	99.00	98.50
A	95-98	98.49	96.00	94.50
A-	93-94	94.49	93.00	92.50
B+	91-92	92.49	91.00	90.50
B	88-90	90.49	89.00	87.50
B-	86-87	87.49	86.00	85.50
C+	84-85	85.49	84.00	83.50
C	80-83	83.49	81.00	79.50
C-	78-79	79.49	78.00	77.50
D+	76-77	77.49	76.00	75.50
D	72-75	75.49	73.00	71.50
D-	70-71	71.49	70.00	69.50
F	0-69	69.49	35.00	0.00

In kindergarten and first grades, numeric and letter grades will be used to report progress. The following codes will be used:

Kindergarten Academic Marking Codes

Kindergarten utilizes two sets of marking scores, Numeric (4, 3, 2, 1) for the academics, and letters (O,S,N) for skills/performance.

Fine Motor/Reading Language Arts /Math/Science
Social Studies/ Kindergarten Readiness

4 = Advanced (exceeds expectations) 95-100%
3 = Proficient (meets expectations) 80-95%
2 = Basic (developing) 65-80%
1 = Minimal (does not meet expectations) below 65%

Social Skills and Performance

O = Outstanding

S = Satisfactory

N = Needs Improvement

First Grade Academic Marking Codes

First grade utilizes two sets of marking scores, Numeric (4, 3, 2, 1) for the academics, and letters (O,S,N) for skills/performance.

Reading, Language/Writing, Spelling, Science/Health, Social Studies, and Math Applications (which include addition, subtraction, measurement, money, telling time, and problem solving) will use the following marking codes.

4 = Advanced (above expectations) 95-100%
3 = Proficient (meets expectations) 80-95%
2 = Basic (works near expectations) 65-80%
1 = minimal (does not meet expectations) below 65%

Penmanship, Social Behaviors, Work Habits and Math Skills (which include counting up and back by 1's, 2's, 5's and 10's, days of the week, months of the year, and tally marks) will use the following marking codes:

O = Outstanding

S = Satisfactory

N = Needs Improvement

This new grade book will be viewable by parents/guardians through Family Access on our district web site (<http://www.bonduel.k12.wi.us> and click on the red school house). In addition to grades, parents/guardians will be able to view your child(ren)'s attendance, lunch account balance, and general demographic information. Please call the school office at 715-758-4810 if you need a login and password to obtain entry into Family Access.

MAKE-UP WORK

A student having an absence from school is entitled to make up missed work in accordance with the following regulations:

1. The student and parent assume the responsibility to find out what was missed and to make arrangements with the classroom teacher to make up the missed work.
2. The teacher shall give the student an assignment and a time period within which to complete that assignment. Failing to complete the work within the allotted time will result in a failing grade for assignments missed during the absence.

MODIFICATION (MOD) GRADING GUIDELINES

When it is necessary for a teacher to substantially adjust (modify) the curriculum and/or grading to afford a student to progress satisfactorily/succeed in learning, the following procedure will be implemented:

1. Teacher must complete a MODIFICATION (MOD) REQUEST FORM

A. Obtain signature(s) of approval from the principal and school counselor.

B. Notify the parent/guardian, by phone, of desire to use modification grading, and also, of the mailing of said form to them for approval or rejection.

C. Forms:

White - parent/guardian

Blue - principal/permanent file

Pink - teacher

D. Self-addressed stamped envelope to parent/guardian

2. MOD must be used for the remainder of the semester which includes two quarters and the semester grades.

3. Upon parent/guardian approval, MOD will precede the class title on report cards and all permanent grade records.

4. A MODIFICATION (MOD) REQUEST FORM must be completed per class

Extenuating circumstances may result in exceptions to this policy and the final determination of a student's grade is the responsibility of the building principal.

The district shall not discriminate in the methods, practices, and materials used for evaluating students on the basis of sex, race, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation or physical, mental, emotional or learning disability. Discrimination complaints shall be processed in accordance with established procedures.